



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

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STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Defense

Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 24-Apr-13

2. After-the-Fact: ☒ Yes ☐ No

3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.

A section of the spray-applied concrete ("shotcrete") above and adjacent to the entrance doorway to Tunnel M-3 (in the hillside of Diamond Head Crater) has cracked and fallen off. The debris was discovered by Dept. of Health staff on April 22, 2013. Upon examination of the area performed on April 24, 2013, the concrete and surrounding rock is fractured and loose, creating a potential hazard to DOH who uses the tunnel to store emergency preparedness equipment for use in the event of an emergency. NOTE (Background): The tunnels (8-total), excavated in the side of Diamond Head Crater, were constructed during World War II. In its construction, concrete was spray-applied onto the hillside around the entry door to stabilize the rock and earth. The concrete was also spray-applied on the surface of the tunnel itself, again to stabilize the rock and earth. The tunnels are currently used by various State Agencies for storage.

4. Vendor/Contractor/Service Provider Name:
Geolabs, Inc.

5. Amount of Request:
\$ 17,000

6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.

This request is to hire a professional geotechnical engineering firm. Such professional expertise is necessary to properly assess the cracking/falling rock/concrete condition and to provide a report of the their findings, along with a recommendation and estimated cost for repairs. Note: During the consultant's field investigation, additional areas were discovered at other tunnels that may generate an imminent hazard from falling concrete.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.

Geolabs, Inc. is a well-known and respected, local geotechnical engineering firm. In speaking with other design professionals and with Mr. Clayton Mimura of Geolabs, Inc., it is believed that Geolabs, Inc. is a competent engineering firm capable of providing the necessary services in an expedited time frame.

8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Lloyd Maki	Asst. CEO/DoD	733-8441	lmaki@dod.hawaii.gov

*All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.*

JUN 10 2013

Department Head Signature

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is based on the department's determination that the uncertainty of the condition of the shotcrete which stabilizes the rock and earth around the entry doors to the tunnel may fail and is a threat to life, welfare and safety for personnel utilizing the tunnels in the crater. This approval is contingent upon vendor being compliant with HRS section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor the department shall attach a current compliant HCE certificate with the invoice for payment.

If there are any questions, please contact Stanton Mato at 586-0566, or stanton.d.mato@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

Adam S. Jorgensen 6/21/2013
Chief Procurement Officer Signature Date